

SINGAPORE COUNCIL OF
WOMEN'S ORGANISATIONS (SCWO)
THE STAR SHELTER

REPORT & FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2009

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INDEPENDENT AUDITORS' REPORT
SINGAPORE COUNCIL OF WOMEN'S ORGANISATIONS (SCWO)
THE STAR SHELTER

We have audited the accompanying financial statements of The Star Shelter, which is an integral part of SCWO (the Association), set out on pages 3 to 9. These financial statements comprise the balance sheet as at 31 January 2009, and the statement of income and expenditure and statement of changes in accumulated fund for the year then ended, and a summary of significant accounting policies and other explanatory notes.

Management's Responsibility for the Financial Statements

The management of The Star Shelter and SCWO are responsible for the preparation and fair presentation of these financial statements in accordance with Singapore Financial Reporting Standards. This responsibility includes:

- (a) devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair profit and loss accounts and balance sheets and to maintain accountability of assets;
- (b) selecting and applying appropriate accounting policies; and
- (c) making accounting estimates that are reasonable in the circumstances.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management of The Star Shelter and SCWO, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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INDEPENDENT AUDITORS' REPORT
SINGAPORE COUNCIL OF WOMEN'S ORGANISATIONS (SCWO)
THE STAR SHELTER

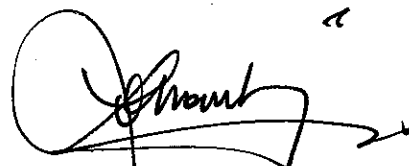
(continued)

Opinion

In our opinion,

- (a) the financial statements are properly drawn up in accordance with Singapore Financial Reporting Standards so as to give a true and fair view of the state of affairs of The Star Shelter as at 31 January 2009 and the results and changes in accumulated fund of The Star Shelter for the year ended on that date; and
- (b) the accounting and other records required by the regulations enacted under the Charities Act, Cap. 37 to be kept by the Association have been properly kept in accordance with those regulations.

Singapore, 27 April 2009



LO HOCK LING & CO.
PUBLIC ACCOUNTANTS AND
CERTIFIED PUBLIC ACCOUNTANTS

THE STAR SHELTER

Balance Sheet as at 31 January 2009

	<u>Notes</u>	<u>2009</u>	<u>2008</u>
		\$	\$
<u>ACCUMULATED FUND</u>		<u>480,682</u>	<u>303,033</u>
REPRESENTED BY			
<u>NON-CURRENT ASSETS</u>			
Property, plant and equipment	3	586	1,172
<u>CURRENT ASSETS</u>			
Other receivables	4	30,970	8,540
Fixed deposits with financial institution	5	94,129	92,989
Cash and bank balances		357,273	204,803
		482,372	306,332
<u>LESS CURRENT LIABILITIES</u>			
Accruals		2,276	4,471
Net current assets		<u>480,096</u>	<u>301,861</u>
Total net assets		<u>480,682</u>	<u>303,033</u>

The accompanying notes form an integral part of these financial statements.

On behalf of the Board,



Dr. Ann Tan
President



Ms. Mary Liew
Honorary Treasurer

Date: 27 April 2009

THE STAR SHELTER

Statement of Income and Expenditure for the year ended 31 January 2009

	<u>Note</u>	<u>2009</u>	<u>2008</u>
		\$	\$
<u>INCOME</u>			
Donations			
- non tax-exempt		23,066	880
- tax exempt		156,582	196,847
Bank interest		2,199	2,787
Contributions towards stay at Dormitory		2,900	3,852
MCYS Grants		81,320	86,792
NCSS Subsidy - STB Social Service fund		62,283	23,117
Sundry income		<u>20,356</u>	<u>20,904</u>
		348,706	335,179
<u>EXPENSES</u>			
Advertisement		460	-
Audit fee		1,300	1,000
Bank charges		80	67
Cleaning services		7,599	3,281
Contract services		1,600	-
Contribution to SCWO operating fund		47,000	42,000
Depreciation on property, plant and equipment		586	586
Employee benefits expense	6	38,742	50,097
Event expenses		7,491	1,144
Foreign workers levy		2,696	4,277
General expenses		2,901	1,868
Groceries		1,158	3,219
Insurance		309	848
Medical expenses		394	630
Office transport		73	488
Postages and stamps		63	173
Printing and stationery		549	1,885
Professional fees		2,300	235
Refreshment		9,216	5,324
Repairs and maintenance		6,547	11,297
Security guard services		27,484	25,434
Skills development levy		78	-
Staff welfare		600	360
Telecommunication expenses		317	1,410
Training and development		-	866
Utilities		<u>9,669</u>	<u>10,340</u>
		169,212	166,829
Surplus for the year		<u>179,494</u>	<u>168,350</u>

The accompanying notes form an integral part of these financial statements.

THE STAR SHELTERStatement of Changes in Accumulated Fund for the year ended 31 January 2009

	Accumulated <u>fund</u>
	\$
Balance as at 31 January 2007	129,550
Additional fund for the year	5,133
Surplus for the year	<u>168,350</u>
Balance as at 31 January 2008	303,033
Additional fund for the year	(1,845)
Surplus for the year	<u>179,494</u>
Balance as at 31 January 2009	<u>480,682</u>

The accompanying notes form an integral part of these financial statements.

THE STAR SHELTER

NOTES TO THE FINANCIAL STATEMENTS - 31 January 2009

The following notes form an integral part of the financial statements.

1. GENERAL INFORMATION

The Star Shelter is a charity registered under the Charities Act Cap. 37. It is also an Institution of Public Character. Its registered office is located at 96 Waterloo Street Singapore 187967.

The Star Shelter forms an integral part of the Singapore Council of Women's Organisations (SCWO) and caters for families in crisis, providing temporary abode for women, children, the elderly and men who have been abused.

The financial statements of The Star Shelter are attached to the financial statements of the SCWO.

2. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Preparation

The association presents the financial statements of The Star Shelter in Singapore dollars, which is also its functional currency. These financial statements are prepared in accordance with the historical cost convention and comply with Singapore Financial Reporting Standards (FRS), including related Interpretations promulgated by the Accounting Standards Council, as required by the Companies Act.

During the financial year, the association adopted all the applicable new/revised FRSS which are effective on or before 1 February 2008. The adoption of these new/revised FRSS did not have any material effect on the association's financial statements and did not result in substantial changes to the association's accounting policies.

(b) Accounting Estimates and Judgements

The preparation of financial statements in conformity with FRSS requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making judgements about carrying amounts of assets and liabilities that are not readily apparent from other sources.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision only affects that period, or in the period of the revision and future periods, if the revision affects both current and future periods.

(c) FRS and INT FRS not yet effective

The association has not applied any new FRS or INT FRS (Interpretations of Financial Reporting Standards) that has been issued as at the balance sheet date but is not yet effective. The Management Committee does not anticipate the adoption of the new FRS and INT FRS in future financial periods to have any material impact on the associate's financial statements in the period of initial application.

(d) Other Payables

Other payables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method.

THE STAR SHELTER

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Revenue Recognition

Interest income is recorded in the financial statements on receipt basis.

Grants and subsidy are recognised when received.

Donations received are recognised over the period of the events or activities being sponsored.

(f) Property, Plant and Equipment

All items of property, plant and equipment are initially recorded at cost. The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably.

Property, plant and equipment are stated at cost less accumulated depreciation and impairment loss, if any.

Any estimated costs of dismantling and removing the property, plant and equipment and reinstating the site to its original condition (reinstatement costs) are capitalised as part of the cost of the property, plant and equipment.

Depreciation is calculated on the straight line basis so as to write off the cost, less the residual value, of the assets over their estimated useful lives. The annual rates of depreciation are as follows:

Computers	3 years
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Fully depreciated assets are retained in the financial statements until they are no longer in use.

The residual values, useful lives and depreciation methods of property, plant and equipment are reviewed and adjusted as appropriate, at each financial year end.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the assets is included in the income statement in the year the asset is derecognised.

(g) Employee Benefits

Defined Contribution Plans

The association makes contributions to the state provident fund (Central Provident Fund). Such contributions are recognised as compensation expense in the same year as the employment that gives rise to the contributions.

THE STAR SHELTER

3. PROPERTY, PLANT AND EQUIPMENT

	<u>Computer</u>
<u>Cost</u>	\$
At 1 February 2007, 31 January 2008, 1 February 2008 and 31 January 2009	<u>1,758</u>
<u>Accumulated depreciation</u>	
At 1 February 2007, 31 January 2008, 1 February 2008	586
Charge for the year	<u>586</u>
At 31 January 2009	<u>1,172</u>
<u>Carrying amount</u>	
At 31 January 2009	<u>586</u>
At 31 January 2008	<u>1,172</u>

4. FIXED DEPOSITS WITH FINANCIAL INSTITUTION

All fixed deposits mature within one year and bear interest at 1.125% to 1.3125% (2008: 2.125% to 3.1875%) per annum.

5. CASH AND CASH EQUIVALENTS

	<u>2009</u>	<u>2008</u>
	\$	\$
Non-trade payables	-	3,471
Accruals	<u>2,276</u>	<u>1,000</u>
	<u>2,276</u>	<u>4,471</u>

6. EMPLOYEE BENEFITS EXPENSE

	<u>2009</u>	<u>2008</u>
	\$	\$
Salaries and related cost	35,443	45,174
Employer's contributions to Central Provident Fund	<u>3,299</u>	<u>4,923</u>
	<u>38,742</u>	<u>50,097</u>

THE STAR SHELTER

7. FINANCIAL RISKS MANAGEMENT

The association is exposed to financial risks arising from its operations and the use of financial instruments. The key financial risks are credit risk, liquidity risk and interest rate risk. The board of directors reviews and agrees on policies for managing each of these risks and they are summarised below:

(i) Credit risk

Credit risk is the potential risk of financial loss resulting from the failure of customers or other counterparties to settle their financial and contractual obligations to the association as and when they fall due.

Cash and cash equivalents are placed with financial institutions which are regulated.

At the balance sheet date, there is no significant concentration of credit risk. The maximum exposure to credit risk is represented by the carrying amount of each financial asset in the balance sheet.

There are no financial assets that are past due or impaired as at the balance sheet date.

(ii) Liquidity risk

The association actively manages its operating cash flows so as to ensure that a sufficient level of cash and cash equivalents is maintained to meet its working capital requirement.

(iii) Interest rate risk

The association does not have any interest-bearing financial liabilities. Its only exposure to changes in interest rates relates to interest-earning bank deposits. The association monitors movements in interest rates to ensure deposits are placed with financial institutions offering optimal rates of return.

The interest rates and terms of maturity of financial assets of the association are disclosed in the notes to the financial statements.

8. FAIR VALUE OF FINANCIAL ASSETS AND LIABILITIES

The carrying amounts of cash and cash equivalents, receivables and payables approximate their fair values due to their short term nature.

9. FUND MANAGEMENT

The primary objective of the association's fund management is to safeguard the association's ability to continue as a going concern and to maintain an optimal reserve in order to support its ministries.

Designated funds are only used for its specific purposes for which the funds were set up.

The association is not subject to externally imposed capital requirements.

There were no changes to the association's approach to funds management during the year.

10. AUTHORISATION OF THE FINANCIAL STATEMENTS

These financial statements were authorised for issue by the SCWO's Board on 27 April 2009.

