Unique Entity Number: S80SS0026C

## **REPORT & FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 JANUARY 2014

## LO HOCK LING & CO

Chartered Accountants Singapore 盧鶴齡會計公司



www.lohocklingco.com.sg

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### **CORPORATE INFORMATION AS AT 31 DECEMBER 2014**

### 1. UNIQUE ENTITY NUMBER (UEN)

SCWO - S80SS0026C The Star Shelter - T00CC1406K SCWO Service Fund - T09CC0010H

### 2. INSTITUTIONS OF A PUBLIC CHARACTER (IPC)

The Star Shelter - IPC000188 SCWO Service Fund - IPC000679

### 3. REGISTERED ADDRESS

96 Waterloo Street, Singapore 187967

### 4. SCWO BOARD MEMBERS

### Name

Mrs Laura Hwang
Ms Malathi Das
Dr June Goh
Ms Evelyn Goh
Dr Noorul Fatha As'art
Ms Jessica Ong
Ms Tan Gim Hian
Ms Saleemah Ismail
Ms Irene Boey
Ms Junie Foo
Ms Margaret Thomas
Ms Mojgan Tosif
Ms Jane Horan
Mrs Lim Aye Ling

### Designation

President

1st Vice President

2nd Vice President

3rd Vice President

Honorary General Secretary

Asst. Honorary General Secretary

Honorary Treasurer

Asst. Honorary Treasurer

Board Member

Board Member

Board Member

Board Member

Co-Opt Board Member

Co-Opt Board Member

### 5. BANKERS

DBS Bank Ltd Oversea – Chinese Banking Corporation Ltd Standard Chartered Bank

### 6. AUDITORS

Lo Hock Ling & Co.
Public Accountants and
Chartered Accountants Singapore

STATEMENT BY THE SCWO BOARD

In our opinion, the accompanying financial statements which comprise the balance sheet (statement

of financial position) as at 31 January 2014, and the statement of comprehensive income, statement

of changes in funds and statement of cash flows for the year then ended, and a summary of

significant accounting policies and other explanatory notes, are drawn up so as to give a true and

fair view of the state of affairs of the Association as at 31 January 2014 and the results, changes in

funds and cash flows for the year ended on that date.

On behalf of the Board

Mrs Laura Hwang Cheng Lin

President

Ms Tan Gim Hian

Honorary Treasurer

Singapore,

12 June 2014

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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

### SINGAPORE COUNCIL OF WOMEN'S ORGANISATIONS

### Report on the Financial Statements

We have audited the accompanying financial statements of Singapore Council of Women's Organisations (the "Association") set out on pages 5 to 28 which comprise the balance sheet (statement of financial position) as at 31 January 2014, and the statement of comprehensive income, statement of changes in funds and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Societies Act, Cap. 311 and Singapore Financial Reporting Standards, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair profit and loss accounts and balance sheets and to maintain accountability of assets.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.





### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

### SINGAPORE COUNCIL OF WOMEN'S ORGANISATIONS

(continued)

### Opinion

In our opinion, the financial statements are properly drawn up in accordance with the provisions of the Societies Act and Singapore Financial Reporting Standards so as to give a true and fair view of the state of affairs of the Association as at 31 January 2014 and the results, changes in funds and cash flows of the Association for the year ended on that date.

### Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required by the regulations enacted under the Societies Act to be kept by the Association have been properly kept in accordance with those regulations.

During the financial year, the Association did not conduct any fund-raising appeal as defined in regulation 6 of the Societies Regulations issued under the Societies Act Chapter 311.

During the course of our audit, nothing has come to our attention that causes us to believe that during the year:

- (i) the use of the donation moneys was not in accordance with the objectives of the Association as required under regulation 16 of the Charities (Institutions of a Public Character) Regulations; and
- (ii) the Association has not complied with the requirements of regulation 15 (Fund-raising expenses) of the Charities (Institutions of a Public Character) Regulations.

LO HOCK LING & CO.
PUBLIC ACCOUNTANTS AND
CHARTERED ACCOUNTANTS SINGAPORE

Singapore, 12 June 2014

Statement of Comprehensive Income for the year ended 31 January 2014

	Notes	<u>2014</u>	2013
<u>INCOME</u>		\$	\$
Bank interest Board agender Donations	3	3,762 9,005	4,022 29,132
<ul> <li>non tax deductible</li> <li>tax deductible</li> <li>Grants and subsidies</li> </ul>	4	75,206 218,272 306,657	55,086 122,723 249,303
Income from facilities and other services Subscriptions income Sundry income	5	346,153 13,405 5,653	342,710 14,355 4,215
Surplus from - Maintenance Support Central (MSC) - Singapore Women's Hall of Fame International Women's Day	7 8 9	95,598 32,017 78,724	127,125 - 
		1,184,452	948,671
LESS: EXPENDITURE (as per schedule)		820,211	748,831
Surplus for the year		364,241	199,840
Income tax expense	10		**
Surplus for the year, net of tax		364,241	199,840
Other Comprehensive Income			
ACWO project expenses Depreciation charged to OPF Project Fund Depreciation charged to Building	17 18	( 1,378 ) ( 83,433 )	( 3,138 ) ( 83,433 )
Refurbishment Fund	21	( 31,252 )	( 31,252 )
Total other comprehensive income, net of tax		(116,063_)	( _117,823 )
Total comprehensive income for the year		248,178	82,017

Expenditure for the year ended 31 January 2014

	<u>Notes</u>	<u>2014</u>	2013
		\$	\$
Air-conditioners maintenance		2,239	2,978
Auditors' remuneration		10,379	9,202
Bank charges		682	449
Cleaning services		10,217	8,314
Contract services		30,069	6,345
Depreciation of property, plant and equipment	13(e)	24,017	36,447
Elevator maintenance		8,606	7,082
Employee benefits expense	11	480,239	472,255
Fire alarm maintenance		4,820	3,729
Foreign workers' levy		4,650	2,492
Garden maintenance		13,066	1,428
General expenses		27,652	11,783
Groceries		8,617	8,234
Insurance		4,494	4,770
International meeting	_	-	2,711
International Women's Day	9	-	542
Irrecoverable debts written off		460	-
IT website expenses		1,143	668
Lease of office equipment		4,494	2,247
Medical expenses		3,875	4,276
Newspaper and periodicals		650	377
Pest control maintenance		1,412	4,225
Postage and courier		597	734
Printing and stationery		12,984	13,576
Professional fee		1,391	1,391
Property tax		17,250	17,250
Refreshments		19,987	4,039
Repairs and maintenance		11,126	13,992
Security guard services		44,071	34,587
Skills development levy		988	933
Staff welfare		391 7.004	- C 717
Telecommunications		7,004	6,717
Training and development		2,830	3,082 1,762
Transport		1,338	1,702
Travelling		3,033	E2 060
Utilities		48,450	53,868 5.336
Volunteer allowances	10	4,480 3,510	5,326 1,020
Women's register	12	2,510	1,020
		820,211	748,831

Statement of Financial Position as at 31 January 2014

	Notes	<u>2014</u>	<u>2013</u>
ASSETS .		\$	\$
Non-Current Asset			
Property, plant and equipment	13(d)	1,601,994	1,720,206
Total Non-Current Asset		1,601,994	1,720,206
Current Assets			
Receivables Fixed deposits with financial institutions Cash and bank balances	14 15	76,842 1,223,214 1,060,606	169,124 1,219,783 621,844
Total Current Assets		2,360,662	2,010,751
Total Assets		3,962,656	3,730,957
FUNDS AND LIABILITIES			
<u>FUNDS</u>			
Operating Fund ACWO Project Fund OPF Project Fund The Star Shelter SCWO Service Fund Building Refurbishment Fund	16 17 18 19 20 21	71,649 9,196 1,616,634 973,613 644,330 508,385	57,359 10,574 1,700,067 706,267 561,725 539,637
Total Funds		3,823,807	3,575,629
Current Liabilities			
Deferred income Payables	22 23	72,842 66,007	85,871 69,457
Total Current Liabilities		138,849	155,328_
Total Funds and Liabilities		3,962,656	3,730,957

Statement of Changes in Funds for the year ended 31 January 2014

	Operating <u>Fund</u>	ACWO Project	OPF Project <u>Fund</u>	The Star <u>Shelter</u>	SCWO Service Fund	Building Refurbishment <u>Fund</u>	Total Funds
	↔	↔	છ	↔	↔	↔	↔
Balance as at 31 January 2012	50,442	13,712	1,783,500	624,492	450,577	570,889	3,493,612
(Deficit)/surplus for the year	( 65,083 )	1	1	153,775	111,148	ī	199,840
Contributions to SCWO Operating Fund	72,000	ı		72,000 )	ι	ì	ı
Other comprehensive income	-	3,138 ) (	83,433 )	ı	- maniferrative or metaverrate	( 31,252 ) (	117,823 )
Total comprehensive income	6,917 (	3,138 ) (	83,433 )	81,775	111,148	( 31,252 )	82,017
Balance as at 31 January 2013	57,359	10,574	1,700,067	706,267	561,725	539,637	3,575,629
(Deficit)/surplus for the year	( 120,210 )	I I	t	341,846	142,605	ı	364,241
Contributions to SCWO Operating Fund	134,500	1	,	74,500 ) (	( 000'09	ı	ľ
Other comprehensive income	•	1,378 ) (	83,433 )		***************************************	( 31,252 )	116,063 )
Total comprehensive income	14,290 (	1,378 ) (	83,433 )	267,346	82,605	( 31,252 )	248,178
Balance as at 31 January 2014	71,649	9,196	1,616,634	973,613	644,330	508,385	3,823,807

The accompanying notes form an integral part of these financial statements.

Statement of Cash Flows for the year ended 31 January 2014

	Notes	2014	<u>2013</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		\$	\$
Surplus before tax		364,241	199,840
Adjustments for:			
Interest income Depreciation of property, plant and equipment	13(e)	( 3,762 ) 28,919	( 4,022 ) 36,447
Operating surplus before working capital changes		389,398	232,265
Increase in fixed deposits with financial institutions Project fund utilised Decrease/(increase) in receivables (Decrease)/increase in payables and	17	( 3,431 ) ( 1,378 ) 92,282	( 3,742 ) ( 3,138 ) ( 36,044 )
deferred income		( 16,480 )	97,106
Net cash from operating activities		460,391	286,447
CASH FLOWS FROM INVESTING ACTIVITIES:	i		
Purchase of property, plant and equipment Interest received	13(d)	( 25,391 ) 3,762	( 20,201 ) 4,022
Net cash used in investing activities		(21,629_)	( 16,179 )
Net increase in cash and cash equivalents		438,762	270,268
Cash and cash equivalents at beginning of year		621,844	351,576
Cash and cash equivalents at end of the year	24	1,060,606	621,844

### NOTES TO THE FINANCIAL STATEMENTS - 31 January 2014

The following notes form an integral part of and should be read in conjunction with the financial statements.

### GENERAL INFORMATION

The Singapore Council of Women's Organisations ("SCWO"), an Association registered under the Societies Act, Cap. 311, is domiciled in the Republic of Singapore. Its registered office is located at 96 Waterloo Street Singapore 187967.

The SCWO primarily seeks to unite the various women's organisations, clubs, committees, groups and women leaders, irrespective of race, creed or religion, to promote and improve the status of women in all fields, in particular, education, economics, social welfare and community involvement, culture and sports and to work positively towards peace and understanding throughout the world.

### 2. SIGNIFICANT ACCOUNTING POLICIES

### (a) Basis of Preparation

The Association presents its financial statements in Singapore dollars, which is also its functional currency.

These financial statements are prepared in accordance with the historical cost convention except as disclosed in the accounting policies below, and comply with Singapore Financial Reporting Standards (FRS), including related Interpretations promulgated by the Accounting Standards Council.

During the financial year, the Association adopted all the applicable new/revised FRSs which are effective on or before 1 February 2013.

The adoption of these new/revised FRSs did not have any material effect on the Association's financial statements and did not result in substantial changes to the Association's accounting policies.

### (b) Significant Accounting Estimates and Judgments

Estimates, assumptions concerning the future and judgments are made in the preparation of the financial statements. They affect the application of the Association's accounting policies, reported amounts of assets, liabilities, income and expenses, and disclosures made. They are assessed on an ongoing basis and are based on experience and relevant factors, including expectations of future events that are believed to be reasonable under the circumstances.

### (A) Key sources of estimation uncertainty

Depreciation on property, plant and equipment

The costs of property, plant and equipment are depreciated on a straight-line basis over their estimated useful lives. Management's estimates of the useful lives of these property, plant and equipment are disclosed in note 2(f). Changes in the expected usage and technological developments could impact the economic useful lives and the residual values of these assets. Therefore, future depreciation charges could be revised. The carrying amount of property, plant and equipment and the depreciation charge for the year are disclosed in note 13 to the financial statements.

### 2. <u>SIGNIFICANT ACCOUNTING POLICIES</u> (continued)

### (b) <u>Significant Accounting Estimates and Judgments</u> (continued)

### (B) Critical judgments made in applying accounting policies

In the process of applying the Association's accounting policies, the management has made certain judgments, apart from those involving estimations, which have significant effect on the amounts recognised in the financial statements.

### Impairment of non-financial assets

The carrying amounts of the Association's non-financial assets subject to impairment are reviewed at each balance sheet date to determine whether there is any indication of impairment. If such indication exists, the asset's recoverable amount is estimated based on the higher of the value in use and the asset's net selling price. Estimating the value in use requires the Association to make an estimate of the expected future cash flows from the continuing use of the assets and also to choose a suitable discount rate in order to calculate the present value of those cash flows.

### (c) FRS and INT FRS not yet effective

The Association has not applied any new FRS or INT FRS (Interpretations of Financial Reporting Standards) that has been issued as at the balance sheet date but is not yet effective. The board does not anticipate the adoption of the new FRS and INT FRS in future financial periods to have any material impact on the Association's financial statements in the period of initial application.

### (d) Revenue Recognition

Membership subscriptions are recognised when due and received.

Interest income is recognised on a time-proportion basis, using the effective interest method, unless collectability is in doubt.

Donations and sponsorship income are recognised in profit or loss upon receipt. Donations and contributions received in connection with events held are matched against the respective event expenditure.

Government grants are recognised as income when there is reasonable assurance that the Association will comply with the conditions attaching to the grants and that the grants will be received.

### (e) Fund Accounting

Monies received for specific purposes are credited directly to the respective fund accounts. Income and expenditure relating to specific funds are accounted for directly in the funds to which they relate. Assets and liabilities of the specific funds are pooled in the balance sheet.

### (f) Property, Plant and Equipment

All items of property, plant and equipment are initially recorded at cost. The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits associated with the item will flow to the Association and the cost of the item can be measured reliably.

Property, plant and equipment are stated at cost less accumulated depreciation and impairment loss, if any.

### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

### (f) Property, Plant and Equipment (continued)

Any estimated costs of dismantling and removing the property, plant and equipment and reinstating the site to its original condition (reinstatement costs) are capitalised as part of the cost of the property, plant and equipment.

Depreciation is calculated on the straight line basis so as to write off the cost, less the residual value, of the assets over their estimated useful lives. The annual rates of depreciation are as follows:

Leasehold property	over a period of 30 years
	expiring on 17 July 2027
Leasehold property improvements	16 years
Office equipment, furniture and fittings	10 years
Office renovation	3 years
Computers	3 years
Air-conditioners	3 years

Fully depreciated assets are retained in the financial statements until they are no longer in use.

The residual values, useful lives and depreciation methods of property, plant and equipment are reviewed and adjusted as appropriate, at each financial year end.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the assets is recognised in profit or loss in the year the asset is derecognised.

### (g) Receivables

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less allowance for impairment. Receivables with a short duration are not discounted.

When there is objective evidence that the Association will not be able to collect all amounts due according to the original terms of the receivables, an impairment loss is recognised. The amount of the impairment loss is measured as the difference between the carrying value of the receivable and the present value of the estimated future cash flows discounted at the original effective interest rate. The carrying amount of the receivable is reduced directly or through the use of an allowance account. The amount of the loss is recognised in profit or loss.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss shall be reversed either directly or by adjusting an allowance account. The amount of the reversal shall be recognised in profit or loss.

### (h) Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand and cash with banks that are subject to insignificant risks of changes in value. Cash equivalents are stated at amounts at which they are convertible into cash.

### 2. <u>SIGNIFICANT ACCOUNTING POLICIES</u> (continued)

### (i) Payables

Payables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method.

### (j) Income Taxes

Income tax on the profit or loss for the year comprises current and deferred tax. Income tax is recognised in profit or loss except to the extent that it relates to items recognised outside profit or loss, in which case, it is recognised in other comprehensive income.

Current tax is the expected tax payable on the taxable income for the year, using tax rates enacted or substantially enacted at the balance sheet date, and any adjustment to tax payable in respect of previous years.

Deferred income tax is provided, using the balance sheet liability method, on all temporary differences at the balance sheet date arising between the tax bases of assets and liabilities and their carrying amounts in the financial statements. Currently enacted tax rates are used in the determination of deferred income tax.

Deferred tax assets are recognised to the extent that it is probable that future taxable profits will be available against which the temporary differences can be utilised.

Deferred tax is charged or credited to other comprehensive income if the tax relates to items that are credited or charged, in the same or a different period, to other comprehensive income.

### (k) Employee Benefits

### **Defined Contribution Plans**

The Association makes contributions to the state provident fund (Central Provident Fund). Such contributions are recognised as compensation expense in the same period as the employment that gives rise to the contributions.

### (I) Impairment of Non-Financial Assets

The carrying amounts of the Association's assets subject to impairment are reviewed at each balance sheet date to determine whether there is any indication of impairment. If such indication exists, the asset's recoverable amount is estimated. An impairment loss is recognised whenever the carrying amount of an asset exceeds its recoverable amount. The recoverable amount is the greater of the asset's net selling price and its value in use. The value in use is the present value of estimated future cash flows expected to arise from the continuing use of the asset and from its disposal at the end of its useful life.

An impairment loss on a non-revalued asset is recognised in profit or loss. An impairment loss on a revalued asset is recognised in other comprehensive income to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same asset. An impairment loss is reversed if there has been a change in the estimates used to determine the recoverable amount or when there is an indication that the impairment loss recognised for the asset no longer exists or decreases. An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined if no impairment loss had been recognised.

### 2. <u>SIGNIFICANT ACCOUNTING POLICIES</u> (continued)

### (m) Leases

### **Operating Leases**

Leases whereby the lessor effectively retains substantially all the risks and benefits of ownership of the leased item are classified as operating leases.

When the Association is the lessee, operating lease payments are recognised as an expense in profit or loss on a straight line basis over the lease term.

### 3. BOARD AGENDER

٥.	BOARD AGENDER	<u>2014</u>	<u>2013</u>
		\$	\$
	Membership fees received Dialogue/talk Event income	13,400 4,110 	20,800 11,735 460
	Less: Expenses	17,510	32,995
	Event expense General expenses IT website expense Printing and stationery Refreshments Transport	1,686 388 4,578 900 886 67	2,245 - 578 46 848 146
		8,505	3,863
	Surplus for the year	9,005	29,132
4.	GRANTS AND SUBSIDIES	<u>2014</u>	<u>2013</u>
	Star Shelter	\$	\$
	MSF grant NCSS subsidy	230,986 	150,034 99,269
	*	306,657	249,303

Grants and subsidies received for funding Maintenance Support Central (2014: \$197,988; 2013: \$214,045) and Singapore Women's Hall of Fame (2014: \$15,000; 2013: Nil) are disclosed in notes 7 and 8 respectively.

### 5. INCOME FROM FACILITIES AND OTHER SERVICES

INCUME FROM FACILITIES AND OTHER SERV	<u>2014</u>	<u>2013</u>
	\$	\$
Contributions from canteen Contributions from meeting rooms	12,000 85,655	12,000 95,918
Contributions from dormitory residents	5,370	3,675
Maintenance contributions from tenants Thriftshop	3,136 239,992	3,137 
	346,153	342,710

6. <u>s</u>	SUBSCRIPTIONS INCOME		
		<u>2014</u>	<u>2013</u>
		\$	\$
	IT membership subscriptions Membership subscriptions	7,705 5,700	8,755 5,600
		13,405	14,355
7.	SURPLUS FROM MAINTENANCE SUPPORT CENTE	RAL	
1	Maintenance Support Central (the "MSC") is an in Women's Organisations (SCWO). It is a one-stop drassistance to improve the enforcement of maintenance	op-in centre that pro	gapore Council o vides support an
		2014	<u>2013</u>
		\$	\$
5	Grant from MCYS Subsidy from NCSS Counselling fee	8,889 189,099 	6,000 208,045 30
	_	197,988	214,075
l	Less: Expenses Salaries	71,658	67,283
	Employer's contributions to Central Provident Fund	11,465	10,632
	Depreciation [note 13(e)] Other expenses	4,902 14,365	9,035
		102,390	86,950
		95,598	127,125
i. <u>S</u>	SINGAPORE WOMEN'S HALL OF FAME		
		<u>2014</u>	<u>2013</u>
		\$	\$
[	Donations received		-
	<ul><li>- Tax deductible</li><li>- Non tax deductible</li></ul>	49,500 3,000	
(	Grant from National Heritage Board	15,000	
	Long' Evingings	67,500	-
L	Less: Expenses	07.500	
	Trophies expenses General expenses	27,500	-
	Profile penalist fee	7,200 750	
	Refreshments		
		35,483	
Ç	Surplus for the year	32,017	

9.	INTERNATIONAL WOMEN'S DAY (IWD)	<u>2014</u>	<u>2013</u>
		\$	\$
	Debate Donations received Sponsorship Event funding from MCYS Registration fees for dinner tables	2,110 70,900 10,219 15,000 73,050	- 27,000 10,000 37,950
	Less: Expenses	171,279	74,950
	National Young Women Leaders' Day expenses Gifts and souvenirs Postage and courier Refreshments Prizes IWD dinner expenses Photography expenses Stage installation, sound and lighting Transport Rental of seminar rooms General expenses	12,000 1,160 149 3,015 5,693 51,571 3,925 11,558 298 3,186	13,952 1,850 90 3,288 5,249 46,289 1,829 - 333 - 2,612
	Surplus/(deficit) for the year	78,724	(542_)

Included in the above income from IWD are tax deductible donations amounting to \$130,950 (2013: \$56,300) and non-tax deductible donations of \$40,329 (2013: \$18,650).

## 10. INCOME TAX EXPENSE

	<u>2014</u>	<u>2013</u>
	\$	\$
Deficit before tax*	( 120,210 )	( 65,083 )
Contributions from Star Shelter and Service Fund	134,500	72,000
	14,290	6,917
Taxation at statutory rate of 17%	2,429	1,177
Tax effects of:-		
Non-taxable income Non-deductible expenses	( 373 ) 354	( 1,259 ) 338
Tax incentive Deferred tax assets not recognised	( 4,802 ) 2,392	( 5,480 ) 5,224
	-	

### 10. INCOME TAX EXPENSE (continued)

\* This amount excludes the surpluses of The Star Shelter and SCWO Service Fund as these are registered charities whose income are exempted from income tax under section 13(1) (zm) of the Income Tax Act, Cap.134.

As at the balance sheet date, the association has unabsorbed tax losses and capital allowances amounting to approximately \$397,000 (2013: \$337,000) and \$307,000 (2013: \$264,000) respectively, which are available for set-off against future taxable surpluses, subject to compliance with the Income Tax Act and the approval of the Comptroller of Income Tax.

Deferred tax assets arising from the above tax losses and capital allowances are not recognised in the accounts due to the uncertainty of future taxable surpluses being available against which the tax losses and capital allowances can be utilised.

### 11. EMPLOYEE BENEFITS EXPENSE

	<u>2014</u>	<u>2013</u>
	\$	\$
Salaries and related costs Employer's contributions to Central Provident	424,178	416,775
Fund	56,061	55,480
	480,239	472,255

Employee benefits expense incurred in respect of Maintenance Support Central is disclosed in note 7.

### 12. WOMEN'S REGISTER

	<u>2014</u>	<u>2013</u>
	\$	\$
Talk/presentation Other income	2,525 535	3,268 105
Less: Expenses	3,060	3,373
IT website expenses Other expenses	154 5,416	3,880 513
	5,570	4,393
Deficit for the year	(2,510 )	(1,020_)

	Air- ter <u>s</u> conditioners Total	₩	(8,542     65,446     3,336,855       6,588     -     18,609	35,130       65,446       3,355,464         4,922       -       4,922         9,474       ) (       4,280       ) (       41,033       )	578 61,166 3,319,353		72,930 48,355 1,504,244 6,179 14,166 146,974	79,109     62,521     1,651,218       2,306     1,498     126,857       4,120     )     )     12,564	295 61,166 1,765,511		3,283 - 1,553,842	6,021 2,925 1,704,246
	Office <u>Computers</u>	€	49,359 78,542 1,412 6,588	50,771 85,130 - 4,922 - 9,474	50,771 80,578		44,555 72,930 3,252 6,179	47,807 79,109 2,491 2,306 - ( 4,120	50,298 77,295		473 3,2	2,964 6,(
	Office equipment, furniture and fittings	↔	147,362	157,971	130,692		85,948	94,640 5,877 (	94,926		35,766	63,331
	Leasehold property improvements	↔	500,024	500,024	500,024		5 31,251 3 31,252	8 62,503	93,755		406,269	4 437,521
	Leasehold <u>propert</u> <u>y</u>	↔	2,496,122	2,496,122	2,496,122		1,221,205	1,304,638 83,433	1,388,071		1,108,051	1,191,484
PROPERTY, PLANT AND EQUIPMENT	Operations	Cost	At 1 February 2012 Additions	At 31 January 2013 and 1 February 2013 Additions Transfer to Service Fund	At 31 January 2014	Accumulated depreciation	At 1 February 2012 Charge for the year	At 31 January 2013 and 1 February 2013 Charge for the year Transfer to Service Fund	At 31 January 2014	Carrying amount	At 31 January 2014	At 31 January 2013
13.	(a)											

	<u>Total</u>	↔	28,585 1,592	30,177 15,675	45,852		10,059	14,217	22,052		23,800	15,960
	Renovation	↔		15,675	15,675		1 1	5,225	5,225		10,450	### ##################################
	Air- conditioners	€9	3,548	3,548	3,548		2,366	3,548	3,548			1
	Computers	↔	3,852	3,852	3,852		2,822 698	3,520	3,852		1	332
	Office equipment, furniture and fittings	↔	21,185	22,777	22,777		4,871 2,278	7,149	9,427		13,350	15,628
PROPERTY, PLANT AND EQUIPMENT (continued)	The Star Shelter	Cost	At 1 February 2012 Additions	At 31 January 2013 and 1 February 2013 Additions	At 31 January 2014	Accumulated depreciation	At 1 February 2012 Charge for the year	At 31 January 2013 and 1 February 2013 Charge for the year	At 31 January 2014	Carrying amount	At 31 January 2014	At 31 January 2013
13.	(q)											

PROPERTY, PLANT AND EQUIPMENT (continued)

13.

		Office equipment, furniture		Δir.	
(c)	Service Fund	and fittings	Computers	conditioners	Total
	Cost	↔	↔	↔	↔
	At 1 February 2012, 31 January 2013 and 1 February 2013 Additions Transfer from SCWO operations	27,279	- 4,794 9,474	4,280	4,794
	At 31 January 2014	27,279	14,268	4,280	45,827
	Accumulated depreciation				
	At 1 February 2012, 31 January 2013 and 1 February 2013 Charge for the year Transfer from SCWO operations	2,728 5,591	4,756	- 1,427 2,853	- 8,911 12,564
	At 31 January 2014	8,319	8,876	4,280	21,475
	Carrying amount				
	At 31 January 2014	18,960	5,392	3	24,352
	At 31 January 2013		-	•	I.

13. PROPERTY, PLANT AND EQUIPMENT (continued)

(p)

<u>Total</u>	Leasehold <u>property</u>	Leasehold property <u>improvements</u>	Office equipment, furniture and fittings	Office <u>renovation</u>	Computers	Air- <u>conditioners</u>	<u>Total</u>
Cost	↔	↔	↔	↔	↔	⇔	<del>⇔</del>
At 1 February 2012 Additions	2,496,122	500,024	168,547	49,359	82,394 6,588	68,994	3,365,440 20,201
At 31 January 2013 and 1 February 2013 Additions	2,496,122	500,024	180,748	50,771	88,982 9,716	68,994	3,385,641 25,391
At 31 January 2014	2,496,122	500,024	180,748	66,446	98,698	68,994	3,411,032
Accumulated depreciation							
At 1 February 2012 Charge for the year	1,221,205	31,251 31,252	90,819	44,555	75,752 6,877	50,721 15,348	1,514,303
At 31 January 2013 and 1 February 2013 Charge for the year	1,304,638	62,503	101,789	47,807	82,629	66,069	1,665,435
At 31 January 2014	1,388,071	93,755	112,672	55,523	90,023	68,994	1,809,038
Carrying amount							
At 31 January 2014	1,108,051	406,269	68,076	10,923	8,675	To the state of th	1,601,994
At 31 January 2013	1,191,484	437,521	78,959	2,964	6,353	2,925	1,720,206

The board is of the opinion that there is no impairment in the carrying amount of the leasehold property as at the balance sheet date.

# 13. PROPERTY, PLANT AND EQUIPMENT (continued)(e) The depreciation charge for the year has been allocated.

The depreciation charge for the year has been allocat	ed as follows:	
	2014	<u>2013</u>
	\$	\$
Building Refurbishment Fund (note 21) OPF Project Fund (note 18)	31,252 83,433	31,252 83,433
Income and expenditure statement		
- Depreciation of IT Hub/Project	3,793	6,179
<ul> <li>Depreciation of other property, plant and equipment</li> </ul>	20,224	30,268
B	24,017	36,447
<ul> <li>Depreciation of MSC property, plant and Equipment (note 7)</li> </ul>	4,902	-
	28,919	36,447
	143,603	151,132
RECEIVABLES		
	2014	<u>2013</u>
	\$	\$
Grants receivable Sundry receivables Deposits Prepayments	19,060 18,726 7,050 32,006	81,663 38,680 8,190 40,591
	76,842	169,124

Sundry receivables and deposits are unsecured, non-interest bearing and expected to be repayable on demand.

The grants receivable from MSF (Ministry of Social and Family Development) and NCSS are expected to be received within 6 months from the balance sheet date.

### 15. FIXED DEPOSITS WITH FINANCIAL INSTITUTIONS

All fixed deposits mature within one year and bear interest at rates ranging from 0.15% to 0.35% (2013: 0.15% to 0.35%) per annum.

### 16. OPERATING FUND

14.

	<u>2014</u>	<u>2013</u>
	\$	\$
Balance at beginning of financial year Surplus for the year	57,359 14,290	50,442 6,917
Balance at end of financial year	71,649	57,359

### 17. ACWO PROJECT FUND

This Fund was set up when SCWO became a member of the ASEAN Confederation of Women's Organisations ("ACWO"). The fund is used to pay for membership dues, and for sponsorship of SCWO delegates to attend and support ACWO General Assemblies, regional seminars and centralised workshops.

	<u>2014</u>	<u>2013</u>
	\$	\$
Balance at beginning of financial year Less: Expenses	10,574 ( <u>1,378</u> )	13,712 (3,138_)
Balance at end of financial year	9,196	10,574

### 18. OPF PROJECT FUND

This refers to the Office Purchase Fund that was set up to fund the construction of the SCWO Centre and its related property, plant and equipment.

	<u>2014</u>	<u>2013</u>
	\$	\$
Balance at beginning of financial year Less: Depreciation charge for the financial	1,700,067	1,783,500
year [note 13(e)]	(83,433 )	(83,433 )
Balance at end of financial year	1,616,634	1,700,067

### 19. THE STAR SHELTER

The Star Shelter is a charity registered under the Charities Act Cap. 37 and an Institution of a Public Character managed by SCWO. Its primary purpose is to provide a temporary refuge for victims of family violence and others in need of protection, regardless of race, language, creed or religion.

	<u>2014</u>	<u>2013</u>
	\$	\$
Balance at beginning of financial year	706,267	624,492
Add: Donations - tax deductible - non tax deductible Grants and subsidies Other income	212,564 72,573 306,657 87,219	10,678 46,693 249,303 80,996
Less: Expenses Transfer to SCWO operating fund	337,167 74,500 411,667	233,895 72,000 305,895
Balance at end of financial year	973,613	706,267

19.	THE STAR SHELTER (continued)		
		<u>2014</u>	2013
	Representing:	\$	\$
	Star Shelter General Fund * Rebuild Programme Fund	933,883 	666,537 39,730
		973,613	706,267

<sup>\*</sup> Rebuild Programme Fund was set up to help The Star Shelter's residents rebuild their homes by giving them rebuild home loans as well as room rental and transport allowance assistance.

Rebuild home loans disbursed from the Rebuild Programme Fund are non-interest bearing and have no fixed repayment terms. All loans extended to residents are recorded as funds disbursed, while any loan repayments are recorded as funds received.

### 20. SCWO SERVICE FUND

Service Fund was set up as a charity registered under the Charities Act Cap. 37 and an Institution of a Public Character to promote and improve the status of woman in all fields, in particular education, economics, social welfare and community involvement, culture and sports.

	<u>2014</u>	<u>2013</u>
	\$	\$
Balance at beginning of the financial year	561,725	450,577
Add: Donations - tax deductible - non tax deductible Grants and subsidies Other income	186,158 43,767 212,988 93,065 535,978	168,345 19,640 - 1,185 189,170
Less: Employee benefits expenses Maintenance Support Central Singapore Women's Hall of Fame IWD event expenses, net (note 9) Transfer to SCWO operating fund Other expenses	142,527 102,390 35,483 92,555 60,000 20,418	- - - 75,492 - 2,530 78,022
Balance at end of the financial year	644,330	561,725

### 21. BUILDING REFURBISHMENT FUND

The building refurbishment fund was set up to fund the cost of renovating the SCWO Centre.

		<u>2014</u>	<u>2013</u>
		\$	\$
	Balance at beginning of the financial year Depreciation charge [note 13(e)]	539,637 ( <u>31,252</u> )	570,889 ( <u>31,252</u> )
	Balance at end of the financial year	508,385	539,637
22.	DEFERRED INCOME		
		<u>2014</u>	<u>2013</u>
		\$	\$
*	Donations received in advance Income received in advance	21,080 51,762	60,000 25,871
		72,842	85,871

<sup>\*</sup> The donations received in advance are tax-deductible donations received by the SCWO Service Fund in respect of International Women's Day 2014 which will be held on 30 March 2014. These will be recognised as income in the financial year ending 31 January 2015.

### 23. PAYABLES

	<u>2014</u>	<u>2013</u>
	\$	\$
Sundry payables Deposits received Accruals	451 4,250 61,306	193 4,300 64,964
	66,007	69,457

The above payables are unsecured, non-interest bearing and are normally settled within 90 days or on demand.

### 24. CASH AND CASH EQUIVALENTS

Cash and cash equivalents in the statement of cash flows comprise the following balance sheet amounts:

	<u>2014</u>	<u>2013</u>
	\$	\$
Cash and bank balances	1,060,606	621,844

### 25. RELATED PARTIES

For the purpose of these financial statements, parties are considered to be related to the association if the association's management has the ability, directly or indirectly, to control the party or exercise influence over the party in making financial and operating decisions, or vice versa, or where the association and the party are subject to common control or common significant influence. Related parties may be individuals or other entities.

During the financial year, the association did not have any transactions with related parties.

Key management personnel compensation

Employee benefits paid to key management personnel employed by the association are as follows:-

	<u>2014</u>	<u>2013</u>
	\$	\$
Short-term employment benefits	89,204	86,310

All Board members of the association are volunteers and do not receive monetary remuneration for their contribution.

During the financial year, none of the three highest paid staff received more than \$100,000 in annual remuneration.

### 26. OPERATING LEASE COMMITMENTS

The association leases office equipment from a non-related party under non-cancellable operating lease.

This lease has a tenure of 5 years commencing from 1 August 2012, with no renewal option.

The lease terms do not contain restrictions on the association's activities concerning additional debt and further leasing.

As at the balance sheet date, future minimum lease payments under non-cancellable operating lease where the association is the lessee are as follows:

	<u>2014</u>	2013
	\$	\$
Payable within 1 year Payable after 1 year but not later than 5 years	4,494 11,235	4,494 15,729
	<u> 15,729</u>	20,223

The above operating lease commitments are based on known rental rates as at the date of this report and do not include any revision in rates which may be determined by the lessor.

### 27. FINANCIAL RISKS MANAGEMENT

The association is exposed to financial risks arising from its operations and the use of financial instruments. The key financial risks are credit risk, liquidity risk and interest rate risk. The board reviews and agrees on policies for managing each of these risks and they are summarised below:

### 27. FINANCIAL RISK MANAGEMENT (continued)

### (i) Credit risk

Credit risk is the potential risk of financial loss resulting from the failure of customers or other counterparties to settle their financial and contractual obligations to the association as and when they fall due.

The association's exposure to credit risk arises primarily from receivables. For other financial assets (including cash and cash equivalents), the association minimizes credit risk by dealing with high credit rating counterparties.

At the balance sheet date, there was no significant concentration of credit risk. The maximum exposure to credit risk is represented by the carrying amount of each financial asset in the balance sheet.

There are no financial assets that are past due or impaired as at the balance sheet date.

### (ii) Liquidity risk

Liquidity risk is the risk that the association will encounter difficulty in meeting financial obligations due to shortage of funds.

The association monitors its liquidity risk and maintains a level of cash and cash equivalents deemed adequate to finance the association's operations and to mitigate the effects of fluctuations in cash flows.

All financial liabilities of the association are repayable on demand or mature within one year.

### (iii) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of the association's financial instruments will fluctuate because of changes in market interest rates.

The association does not have any interest-bearing financial liabilities. Its only exposure to changes in interest rates relates to interest-earning bank deposits. The association monitors movements in interest rates to ensure deposits are placed with financial institutions offering optimal rates of return.

The interest rates and terms of maturity of financial assets of the association are disclosed in note 15 to the financial statements.

### 28. FAIR VALUE OF FINANCIAL ASSETS AND LIABILITIES

The carrying amounts of cash and bank balances, receivables and payables approximate their fair values due to their short term nature.

### Financial Instruments by Category

The aggregate carrying amounts of loans and receivables and financial liabilities at amortised cost are as follows:

	<u>2014</u>	<u>2013</u>
	\$	\$
Loans and receivables Financial liabilities at amortised cost	2,328,656 66,007	1,970,160 69,457

### 29. RESERVES MANAGEMENT

The association's reserves management objective is to safeguard the association's ability to continue as a going concern and to maintain an optimal reserve in order to support its operations and principal activities.

The association aims to maintain its reserves at a level equivalent to at least 3 times the current annual operating expenses. The association regularly monitors its cash flows and manages its funds to ensure that they are adequate to fulfill continuing obligations.

The funds in notes 17 to 21 are designated funds to be used only for specified purposes.

The association is not subject to externally imposed reserve requirements.

There were no changes to the association's approach to reserves management during the year.

### 30. FUND-RAISING APPEAL

During the financial year, the association did not conduct any fund-raising appeal which requires disclosure in accordance with the Charities Act (Cap. 37) - Charities (Fund-raising Appeals for Local and Foreign Charitable Purposes) Regulations 2012.

### 31. AUTHORISATION OF FINANCIAL STATEMENTS

These financial statements were authorised for issue by the SCWO Board on 12 June 2014.

THE FOLLOWING STATEMENTS DO NOT FORM PART OF THE AUDITED STATUTORY FINANCIAL STATEMENTS OF THE ASSOCIATION

Detail Statement of Comprehensive Income for the year ended 31 January 2014

		2014	4		2013
	Operations	The Star Shelter	SCWO Service Fund	Total	Total
INCOME	↔	↔	↔	↔	↔
Bank interest Boardagender Contributions from canteen Contributions from meeting room Contributions from dormitory residents	1,205 - 12,000 85,655	1,370	1,187 9,005 -	3,762 9,005 12,000 85,655 5,370	4,022 29,132 12,000 95,918 3,675
Donations - non tax deductible - tax deductible	2,195	72,573 212,564	438 5,708	75,206 218,272	55,086 122,723
IT membership subscriptions and income International Women's Day Maintenance contributions from tenants MSF grant	- 3,136 -	- - 230,986	7,705 78,724 -	7,705 78,724 3,136 230,986	8,755 - 3,137 150,034
Membership subscriptions NCSS subsidy Singapore Women's Hall of Fame	5,700	75,671	- 32,017 -	5,700 75,671 32,017 5,653	5,600 99,269 - 4,215
Surplus from Maintenance Support Central (Appendix III) Thriftshop	80,117	75,937	95,598 79,938	95,598	127,125
LESS: EXPENDITURE (Appendix II)	195,119 315,329	679,013 337,167	310,320 167,715	1,184,452	948,671 748,831
(Deficit)/surplus for the year	(120,210)	341,846	142,605	364,241	199,840
Income tax expense (Deficit)/surplus for the year, net of tax	(120,210)	341,846	142,605	364,241	199,840

Detail Statement of Comprehensive Income for the year ended 31 January 2014 (continued)

		2014	4		2013
	Operations	The Star Shelter	SCWO Service Fund	Total	Total
OTHER COMPREHENSIVE INCOME	↔	φ.	₩	↔	8
Contributions to SCWO Operating Fund ACWO Project expenses Depreciation charged to OPF Project Fund Depreciation charged to/receipts for Building Refurbishment Fund	134,500 ( ( 1,378 ) ( 83,433 ) ( 31,252 )	74,500 ) ( 60,000	000,000	1,378 ) ( 83,433 ) ( 31,252 ) (	3,138 ) 83,433 ) 31,252 )
Total Comprehensive Income	( 18,437 ) ( 74,500 ( 101,773 ) 267,346	74,500 ) (	18,437 ) ( 74,500 ) ( 60,000 ) ( 116,063 )       101,773 ) 267,346     82,605     248,178	9	117,823 )

Detail Statement of Expenditure for the year ended 31 January 2014

		20	2014		2013
	Operations	The Star Shelter	SCWO Service Fund	Total	Total
EXPENDITURE	€9	↔	↔	↔	↔
Air-conditioners maintenance Auditors' remuneration	1,493	746 3.103	2.247	2,239	2,978
Bank charges	361	235	86	682	449
Cleaning services	3,467	6,750	ı	10,217	8,314
Contract services	13,445	3,180	13,444	30,069	6,345
Depreciation of - IT Huh/Project	1	ı	3.793	3.793	6.179
- other property, plant and equipment	12,173	7,835	216	20,224	30,268
Elevator maintenance	5,737	2,869	ı	8,606	7,082
Employee benefits expense	142,519	195,193	142,527	480,239	472,255
Fire alarm maintenance	3,213	1,607	ı	4,820	3,729
Foreign workers' levy	1	4,650	ı	4,650	2,492
Garden maintenance	286	12,079	l	13,066	1,428
General expenses	15,764	10,955	933	27,652	11,782
Groceries	ı	8,617	1	8,617	8,234
Insurance	1,869	1,740	1	3,609	3,885
Insurance - public liability	885	,	1	885	885
Irrecoverable debts written off	460	ı	ı	460	ŧ
IT website expenses	1,143	ı	ı	1,143	899
International meeting	ı	1	1	ı	2,711
International Women's Day (IWD) event expenses (net)	ı	ı	ı	1	542
Lease of office equipment	4,494	1	1	4,494	2,247
Medical expenses	2,408	1,467	ı	3,875	4,276
Newspaper and periodicals	029	1	ı	029	377

Detail Statement of Expenditure for the year ended 31 January 2014 (continued)

748,831

820,211

167,715

337,167

315,329

# SINGAPORE COUNCIL OF WOMEN'S ORGANISATIONS (SCWO) MAINTENANCE SUPPORT CENTRAL (MSC)

Detail Income Statement for the year ended 31 January 2014

	<u>2014</u>	<u>2013</u>
	\$	\$
INCOME	Ÿ	*
MCYS grant	8,889	6,000
NCSS subsidy	189,099	208,045
Counselling fee	-	30_
	407.000	044.075
LESS: OPERATING EXPENSES	197,988	214,075
ELGO. OF EIGHTING EXPENSES		
Audit fee	2,996	2,782
Employer's contributions to Central Provident Fund	11,465	10,632
Depreciation on property, plant and equipment	4,902	-
General expenses	94	301
Insurance	552	521
Medical expenses	600	520
Postage charges	61	-
Printing and stationery	2,797	2,044
Refreshments	907	193
Repairs and maintenance	4,714	1,245
Salaries	71,658	67,283
Skills development levy	175	155
Staff welfare	187	-
Telecommunications and faxes	586	603
Training and development	666	383
Transport	30	288
	102,390	86,950
Surplus for the year	95,598_	127,125