

SINGAPORE COUNCIL OF
WOMEN'S ORGANISATIONS (SCWO)
SERVICE FUND

Unique Entity Number: T09CC0010H

REPORT & FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2013

LO HOCK LING & CO

Certified Public Accountants

盧鶴齡會計公司



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Table Of Contents

Statement by the SCWO Board	3
Independent Auditors' Report	4
Statement of Comprehensive Income	6
Statement of Financial Position	7
Statement of Changes in Accumulated Fund	8
Notes to the Financial Statements	9

SINGAPORE COUNCIL OF WOMEN'S ORGANISATIONS (SCWO)
SERVICE FUND

STATEMENT BY THE SCWO BOARD

In our opinion, the accompanying financial statements which comprise the balance sheet (statement of financial position) as at 31 January 2013, and the statement of comprehensive income and statement of changes in accumulated fund for the year then ended, and a summary of significant accounting policies and other explanatory notes, are drawn up so as to give a true and fair view of the state of affairs of SCWO Service Fund as at 31 January 2013 and the results and changes in accumulated fund for the year ended on that date.



Mrs Laura Hwang Cheng Lin
President



Ms Tan Gim Hian
Honorary Treasurer

Singapore, 4 June 2013

INDEPENDENT AUDITORS' REPORT

SINGAPORE COUNCIL OF WOMEN'S ORGANISATIONS (SCWO)**SERVICE FUND***Report on the Financial Statements*

We have audited the accompanying financial statements of SCWO Service Fund, an integral part of SCWO (the Association), set out on pages 6 to 12. These financial statements comprise the balance sheet (statement of financial position) as at 31 January 2013, and the statement of comprehensive income and statement of changes in accumulated fund for the year then ended, and a summary of significant accounting policies and other explanatory information.

The accompanying financial statements reflect only transactions arising from the activities undertaken by SCWO Service Fund, which is an operating segment of SCWO.

Management's Responsibility for the Financial Statements

The management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Charities Act, Cap. 37 and Singapore Financial Reporting Standards, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair profit and loss accounts and balance sheets and to maintain accountability of assets.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITORS' REPORT
SINGAPORE COUNCIL OF WOMEN'S ORGANISATIONS (SCWO)
SERVICE FUND

(continued)

Opinion

In our opinion, the financial statements are properly drawn up in accordance with the provisions of the Charities Act and Singapore Financial Reporting Standards so as to give a true and fair view of the state of affairs of SCWO Service Fund as at 31 January 2013 and the results and changes in accumulated fund of SCWO Service Fund for the year ended on that date.

Report on Other Legal and Regulatory Requirements

In our opinion,

- (a) The accounting and other records required by the regulations enacted under the Charities Act to be kept by the Association have been properly kept in accordance with those regulations; and
- (b) The fund-raising appeal held during the year has been carried out in accordance with regulation 6 of the Societies Regulations issued under the Societies Act Chapter 311 and proper accounts and other records have been kept of the fund-raising appeal.

During the course of our audit, nothing has come to our attention that causes us to believe that during the year:

- (i) The use of the donation moneys was not in accordance with the objectives of the Association required under regulation 16 of the Charities (Institutions of a Public Character) Regulations; and
- (ii) The Association has not complied with the requirements of regulation 15 (Fund – raising expenses) of the Charities (Institutions of a Public Character) Regulations.



LO HOCK LING & CO.
PUBLIC ACCOUNTANTS AND
CERTIFIED PUBLIC ACCOUNTANTS

Singapore, 4 June 2013

SCWO SERVICE FUND

Statement of Comprehensive Income for the year ended 31 January 2013

	<u>Note</u>	<u>2013</u>	<u>2012</u>
		\$	\$
<u>INCOME</u>			
Donations			
- non tax deductible		19,640	160
- tax deductible		168,345	78,065
Bank interest		<u>1,185</u>	<u>2,425</u>
		189,170	80,650
<u>EXPENSES</u>			
Auditors' remuneration		2,033	1,926
Bank charges		82	76
Contract services		-	2,500
General expenses		159	324
International meeting		-	3,630
Postage and courier		-	176
Printing and stationery		93	538
Refreshments		163	162
Transport		-	34
International Women's Day event expenses (net)	3	<u>75,492</u>	-
		<u>78,022</u>	<u>9,366</u>
Surplus for the year		111,148	71,284
<u>Other Comprehensive Income</u>			
Contributions to SCWO operating fund		<u>-</u>	(<u>25,000</u>)
Total comprehensive income for the year		<u>111,148</u>	<u>46,284</u>

The accompanying notes form an integral part of these financial statements.

SCWO SERVICE FUND

Statement of Financial Position as at 31 January 2013

	<u>Notes</u>	<u>2013</u>	<u>2012</u>
		\$	\$
<u>ASSETS</u>			
<u>Current Assets</u>			
Prepayments		32,457	-
Fixed deposit with a financial institution	4	303,789	302,727
Cash and bank balances		<u>320,151</u>	<u>149,790</u>
Total Assets		<u>656,397</u>	<u>452,517</u>
<u>FUNDS AND LIABILITIES</u>			
Accumulated fund		<u>561,725</u>	<u>450,577</u>
<u>Current Liabilities</u>			
Other payables	5	34,672	1,940
Donations received in advance	6	<u>60,000</u>	<u>-</u>
Total Current Liabilities		<u>94,672</u>	<u>1,940</u>
Total Funds and Liabilities		<u>656,397</u>	<u>452,517</u>

The accompanying notes form an integral part of these financial statements.

SCWO SERVICE FUND

Statement of Changes in Accumulated Fund for the year ended 31 January 2013

	\$
Balance as at 1 February 2011	404,293
Surplus for the year	71,284
Other comprehensive income	(25,000)
Total comprehensive income for the year	<u>46,284</u>
Balance as at 31 January 2012	450,577
Surplus for the year	111,148
Other comprehensive income	-
Total comprehensive income for the year	<u>111,148</u>
Balance as at 31 January 2013	<u>561,725</u>

The accompanying notes form an integral part of these financial statements.

SCWO SERVICE FUND

NOTES TO THE FINANCIAL STATEMENTS - 31 January 2013

The following notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. GENERAL INFORMATION

The SCWO Service Fund is a charity registered under the Charities Act Cap.37 and an Institution of a Public Character. It is an integral part of the Singapore Council of Women's Organisations (SCWO), an association registered under the Societies Act, Cap. 311. Its registered office is located at 96 Waterloo Street Singapore 187967.

The SCWO Service Fund was set up to promote and improve the status of women in all fields, in particular, education, economics, social welfare and community involvement, culture and sports.

2. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Preparation

The association presents its financial statements in Singapore dollars, which is also its functional currency.

These financial statements are prepared in accordance with the historical cost convention except as disclosed in the accounting policies below, and comply with Singapore Financial Reporting Standards (FRS), including related Interpretations promulgated by the Accounting Standards Council.

As these financial statements are in respect of SCWO Service Fund only, the statement of cash flows in accordance with FRS 7 Statement of Cash Flows has not been prepared. Separately, the association has prepared combined financial statements incorporating the results of all operating segments of SCWO, including SCWO Service Fund, which presents a statement of cash flows of the association as a whole.

During the financial year, the association adopted all the applicable new/revised FRSs which are effective on or before 1 February 2012.

The adoption of these new/revised FRSs did not have any material effect on the association's financial statements and did not result in substantial changes to the association's accounting policies.

(b) Accounting Estimates and Judgments

The preparation of financial statements in conformity with FRSs requires management to make judgments, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenses. The estimates and associated assumptions are based on historical circumstances, the results of which form the basis of making judgments about carrying amounts of assets and liabilities that are not readily apparent from other sources.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision only affects that period, or in the period of the revision and future periods, if the revision affects both current and future periods.

SCWO SERVICE FUND

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(c) FRS and INT FRS not yet effective

The association has not applied any new FRS or INT FRS (Interpretations of Financial Reporting Standards) that has been issued as at the balance sheet date but is not yet effective. The board does not anticipate the adoption of the new FRS and INT FRS in future financial periods to have any material impact on the association's financial statements in the period of initial application.

(d) Receivables

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less allowance for impairment. Receivables with a short duration are not discounted.

When there is objective evidence that the association will not be able to collect all amounts due according to the original terms of the receivables, an impairment loss is recognised. The amount of the impairment loss is measured as the difference between the carrying value of the receivable and the present value of the estimated future cash flows discounted at the original effective interest rate. The carrying amount of the receivable is reduced directly or through the use of an allowance account. The amount of the loss is recognised in profit or loss.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss shall be reversed either directly or by adjusting an allowance account. The amount of the reversal shall be recognised in profit or loss.

(e) Payables

Payables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method.

(f) Revenue Recognition

Interest income is recorded on a time-proportion basis, using the effective interest method, unless collectability is in doubt.

Donations are recognised in profit or loss upon receipt. Donations and contributions received in connection with events held are matched against the respective event expenditure.

(g) Income Taxes

As a registered charity under the Charities Act, Cap. 37, the income of SCWO Service Fund is exempt from tax under Section 13(1)(zm) of the Income Tax Act, Cap. 134.

3. INTERNATIONAL WOMEN'S DAY

Net expenses of \$75,492 in respect of the International Women's Day (IWD) is stated before including donation income amounting to \$74,950 which were received in conjunction with IWD 2012. These donations are classified as follows under the Statement of Comprehensive Income:

SCWO SERVICE FUND

3. INTERNATIONAL WOMEN'S DAY (continued)

	<u>2013</u>	<u>2012</u>
	\$	\$
Donations		
- non-tax deductible	18,650	-
- tax deductible	56,300	-
	74,950	-

4. FIXED DEPOSIT WITH A FINANCIAL INSTITUTION

The fixed deposit matures within one year and bears interest at 0.35% (2012: 0.35%) per annum.

5. PAYABLES

	<u>2013</u>	<u>2012</u>
	\$	\$
Payable to SCWO operating fund	32,554	-
Accruals	2,118	1,940
	34,672	1,940

The above payables are unsecured, non-interest bearing and are normally settled within 90 days or on demand.

6. DONATIONS RECEIVED IN ADVANCE

The donations received in advance are tax-deductible donations received during the financial year in respect of International Women's Day 2013 which will be held on 30 March 2013.

7. FINANCIAL RISKS MANAGEMENT

The association is exposed to financial risks arising from its operations and the use of financial instruments. The key financial risks are credit risk, liquidity risk and interest rate risk. The board reviews and agrees on policies for managing each of these risks and they are summarised below:

(i) Credit risk

Credit risk is the potential risk of financial loss resulting from the failure of customers or other counterparties to settle their financial and contractual obligations to the association as and when they fall due.

The association's main financial assets consist of cash and cash equivalents. Cash and bank deposits are placed with financial institutions which are regulated.

At the balance sheet date, there was no significant concentration of credit risk. The maximum exposure to credit risk is represented by the carrying amount of each financial asset in the balance sheet.

There are no financial assets that are past due or impaired as at the balance sheet date.

SCWO SERVICE FUND

7. FINANCIAL RISKS MANAGEMENT (continued)

(ii) Liquidity risk

Liquidity risk is the risk that the association will encounter difficulty in meeting financial obligations due to shortage of funds.

The association monitors its liquidity risk and maintains a level of cash and cash equivalents deemed adequate to finance the association's operations and to mitigate the effects of fluctuations in cash flows.

All financial liabilities of the association are repayable on demand or mature within one year.

(iii) Interest rate risk

Interest rate risk is the risk that the fair value of future cash flows of the association's financial instruments will fluctuate because of changes in market interest rates.

The association does not have any interest-bearing financial liabilities. Its only exposure to changes in interest rates relates to interest-earning bank deposits. The association monitors movements in interest rates to ensure deposits are placed with financial institutions offering optimal rates of return.

The interest rate and term of maturity of financial asset of the association are disclosed in note 3 to the financial statements.

8. FAIR VALUE OF FINANCIAL ASSETS AND LIABILITIES

The carrying amounts of cash and cash equivalents, receivables and payables approximate their fair values due to their short term nature.

9. RESERVES MANAGEMENT

The association's reserves management objective is to safeguard the association's ability to continue as a going concern and to maintain an optimal reserve in order to support its operations and principal activities.

The accumulated fund is a designated fund to be used only for specified purposes.

The association is not subject to externally imposed reserve requirements.

There were no changes to the association's approach to reserves management during the year.

10. AUTHORISATION OF THE FINANCIAL STATEMENTS

These financial statements were authorised for issue by the SCWO Board on 4 June 2013.

